

Williamsburg Area Arts Commission
September 22, 2014 2:30 p.m. Minutes
City of Williamsburg Municipal Building, Second Floor Conference Room

Call to order--Lilly

Roll Call-- Leek, Wolfe, Brown, Rublein, Lilly, Branch Smith, Myers, Caviness, Jennings (arrived @ 2:40). Blackford, staff; Shelton, guest.

Pledge of Allegiance

Adoption of July 28, 2014 Minutes (Wolfe, motion; Myers, second)

Presentation from Williamsburg City Attorney Christina Shelton on commission guidelines on the "Freedom of Information Act" and "Conflict of Interest"

Old Business

- Grant Application Review Sub-Committee report and discussion (Branch-Smith)
- Grant Financial Forms: Balance Sheet discussion (Leek)
- Draft of statement to include with grant instructions on the importance of on-time Year-End Reports and possible penalties (Branch-Smith)
- Lyric Opera of Virginia's request to modify their grant event (Caviness) Moved to deny by Wolfe, second by Jennings. Unanimous denial of modification.

New Business

- Grantees' compliance status review – Ms. Corinne Blackford

Liaison Updates

- News from liaison groups – reports about upcoming events

Future Meetings

November 3 (Monday) 2:30 - 4:30 p.m.

December 11 (between 2 – 4p.m. not a formal meeting) grant notebook pick-up

January 5 (Monday) 9:00 a.m. – Grant Application Review

Adjourn (Myers, motion; Wolfe, second) @4:42 p.m.