



# CITY OF WILLIAMSBURG

## RESIDENT INFORMATION SHEET

### CITY GOVERNMENT

Williamsburg operates under the Council/Manager form of government. City Council meets in regular session on the second Thursday of each month. City Council Work Sessions are held the Monday before the regular meeting at 4:00 p.m. Both meetings are held in the Stryker Building located at 412 North Boundary Street. Meetings are open to the public and televised on Cable Channel 48. Council members serve four-year, staggered terms. Elections are held in May of even-numbered years.

| <u>City Council Members</u>  | <u>Telephone</u> | <u>Email</u>                 | <u>Term Expires</u> |
|------------------------------|------------------|------------------------------|---------------------|
| Jeanne Zeidler, Mayor        | 229-0727         | jzeidler@williamsburgva.gov  | 6-30-10             |
| Clyde A. Haulman, Vice-Mayor | 229-8898         | chaulman@williamsburgva.gov  | 6-30-12             |
| Paul Freiling                | 229-5165         | pfreiling@williamsburgva.gov | 6-30-12             |
| Robert A. "Bobby" Braxton    | 229-6208         | rbraxton@williamsburgva.gov  | 6-30-10             |
| Judith N. "Judy" Knudson     | 220-0051         | jknudson@williamsburgva.gov  | 6-30-12             |

Administrative Offices are in the Municipal Building at 401 Lafayette Street. Call: **220-6100**; Fax: **220-6107**, TTY for hearing impaired: **220-6108**. E-mail Address: [citymanager@williamsburgva.gov](mailto:citymanager@williamsburgva.gov)

**Jackson C. Tuttle**, City Manager  
**Jodi M. Miller**, Assistant City Manager  
**Shelia Y. Crist**, Clerk of Council/Executive Assistant

**Joseph F. Phillips**, City Attorney  
**Michele DeWitt**, Economic Development Manager  
**Gerry Walton**, Administrative Assistant

### COMMUNICATIONS

- [www.williamsburgva.gov](http://www.williamsburgva.gov) provides city information, regional links, email links to City Council and staff, and direct "e-government" services.
- **Channel 48** provides notices, televised meetings, and feature presentations on local government.
- **Quarterly Quill**, the city newsletter, can be accessed at [www.williamsburgva.gov](http://www.williamsburgva.gov) ("Inside the City" - "Newsletters & Broadcasts")
- **Service Directory** of frequently used phone numbers is enclosed.

### CITY SERVICES

#### **POLICE DEPARTMENT**

*A Nationally Accredited Law Enforcement Agency*  
**Police Chief James M. Yost • 259-7201**  
425 Armistead Avenue

Crime Prevention Services:

- Neighborhood Watch
- Home security check while you are away
- Home security surveys

#### **FIRE DEPARTMENT**

**Fire Chief T. K. Weiler • 220-6220**  
412 North Boundary Street

Fire Prevention and Emergency Services:

- Home and business fire safety inspections
- File for Life program
- Emergency preparedness information

**POLICE, FIRE, OR MEDICAL EMERGENCY DIAL " 911 "**  
**For Emergency Information listen to WMBG 740 AM or call 259-7200**

**FINANCE DEPARTMENT**  
**Phil Serra, Director • 220-6180**  
**Municipal Building, 1st Floor**

**Real Estate Tax Rate:** \$ .54 per \$100 for the period of July 1-June 30. Bills are mailed in April and October.

**Personal Property Tax Rate:** \$3.50 per \$100. File a Personal Property form with the Commissioner of Revenue by May 1. Bills are mailed on October 1.

**Vehicle Registration:** New residents should register their vehicles at the DMV and with the City for the purpose of personal property taxes. Please bring your registration card reflecting your City of Williamsburg address.

**Residential Parking Permits:** For resident only parking areas, purchase decals in August.

**PLANNING DEPARTMENT**  
**Reed Nester, Director • 220-6130**  
**Municipal Building, 2nd Floor**

**Building Inspection:** Issues building, electrical, mechanical, and plumbing permits; performs property inspections, and rental inspections. Building Official: **220-6135**.

**Zoning Administration:** Enforces Zoning Ordinance, Erosion and Sedimentation Control, Architectural Review, issues permits for signs and tree removal. Zoning Administrator: Rodney Rhodes, **220-6131**.

**PUBLIC WORKS AND UTILITIES DEPARTMENT**

**Dan Clayton, Director • 220-6140**  
**Municipal Building, 2nd Floor**

**Community Building:** Located on "City Square," this multipurpose event space is available for rent.

**Transportation Center:** Located near the Post Office and Fire Station, this is the regional hub for AMTRAK, Interstate bus, local transit (WAT), rental cars and taxi service.

**Water:** The City has its own water source and treatment plant (located at the Waller Mill Reservoir) and operates the distribution system. Water meters are read quarterly. To initiate service, for questions regarding your account, or to pay bills online or by automatic draft, call **220-6188**.

**Sewer:** The City operates the sanitary sewer collection system for transmission and treatment by Hampton Roads Sanitation District (HRSD). HRSD charges are included on the water bill.

**Other Services:** Public Works maintains City streets, sidewalks, traffic control devices, landscaped areas, storm drains, mosquito control, and Cedar Grove Cemetery.

**Residential Refuse Collection:** Provided by contract with BFI. Residents are responsible for providing their own trash containers (either two 20 gallon containers or one 40 gallon container). Household refuse is collected twice a week, either Monday and Thursday or Tuesday and Friday. Yard debris is picked up on the same day as garbage collection and should be placed at curbside for pick-up. Residents are limited to ten bags or ten bundles of yard debris each pick-up day (limbs no longer than 4 ft. in length).

**Household Bulk Items:** Collections are limited to two items per collection and three collections per year, by appointment only. Residents may call **220-6140** to schedule an appointment. Examples of bulk items are sofas, washers, dryers, and mattresses, (no building materials). Residents may also use the Convenience Center at the James City County Landfill. Call 220-6156.

**Household Chemical Disposal:** Solvents, insecticides, and other household chemicals can be taken 6 times a year to the Tewning Road Convenience Center. Call 220-6140 for schedule.

**Curbside Recycling:** Recyclable items, placed in green recycling bins, are picked-up each Wednesday: Newsprint, brown paper bags, corrugated cardboard, glass, aluminum foil/foil products, all metal food/beverage cans, steel paint cans, and plastic (#1PETE and #2HDPE). Aerosol cans, plastic garbage bags and plastic grocery bags are **not** recyclable. Obtain green recycling bins by calling **220-6140**.

**Leaf Pick-Up:** Curbside leaf pick-up is provided by the City November through January. Christmas trees picked up in January.

## **PARKS AND RECREATION DEPARTMENT**

**Paul Hudson , Director • 259-3760**

**Quarterpath Recreation Center  
202 Quarterpath Road**

For information about year-round youth and adult sports, classes and programs, call **259-3760**.

**Quarterpath Outdoor Pool:** Outdoor swimming pool is open June through Labor Day. Swimming lessons are held three times per season on Monday through Thursday.

**Waller Mill Park:** Located on Airport Road - Route 645, provides picnic areas, boating, fishing, hiking, fitness, mountain biking and nature trails. The park is open year round, sunrise to sunset.

**Tennis and Basketball Courts:** Quarterpath Park has tennis courts and Kiwanis Park has basketball and tennis courts.

## **HUMAN SERVICES DEPARTMENT**

**Peter Walentisch, Director • 220-6161**

**Municipal Building, 1st Floor**

The Human Services Department administers a wide range of programs for youth, families, elderly, and disabled citizens. These programs include:

**Benefits Programs:** Medicaid, Food Stamps, Energy Assistance, Temporary Assistance to Needy Families, and State/Local Hospitalization

**Service Programs:** children and family counseling, crisis intervention, day care, emergency assistance, employment, foster care, adoption, and services for the elderly.

**Community Programs:** Year-round youth achievement programs, food distribution, home visitation, disaster assistance, and Citizen Corps

## **INTERGOVERNMENTAL SERVICES**

### **ANIMAL CONTROL**

Dogs and cats in the City must be vaccinated against rabies and kept under immediate control at all times. Dog licenses are issued by the Finance Department. For animal control services (contract with JCC), call **565-0370**; evenings, weekends, and holidays, call **253-1800**. The animal shelter, located at 430 Waller Mill Road, is operated by the Heritage Humane Society (**221-0150**).

## **PUBLIC HEALTH AND MENTAL HEALTH SERVICES**

The City is affiliated with the **Peninsula Health District (594-7300)** in Newport News, which offers preventative, diagnostic, and rehabilitative medical services. The department provides restaurant inspections and environmental health services (**253-4813**). Clinic services include immunization, maternity, and pediatrics and are provided by **Olde Towne Medical Clinic** at 5249 Olde Towne Road (**253-2292**).

**Colonial Mental Health and Mental Retardation Services** offer comprehensive mental health, mental retardation, and substance abuse services (**220-3200**).

## **WILLIAMSBURG-JAMES CITY COUNTY SCHOOLS**

The school system is jointly funded by the City and James City County. Offices are located in the James City County Government Complex (**253-6777**). Individual schools are listed on the enclosed service directory. School Board meetings are on the 1st and 3rd Tuesday of each month, 7:30 p.m. The School System airs television programs on Cox Cable Channel 47.

## **WILLIAMSBURG REGIONAL LIBRARY AND ARTS CENTER**

The Library, located at 515 Scotland Street, is operated by an eight member Board under a contractual agreement between the City and James City County. The James City County branch is located at 7770 Croaker Road. For general information call **259-4040**;

### **Library Hours of Operation**

Monday-Thursday 10:00 a.m. - 9:00 p.m.

Friday 10:00 a.m. - 6:00 p.m.

Saturday 10:00 a.m. - 5:00 p.m.

Sunday 1:00 p. m. - 5:00 p. m.

## **WILLIAMSBURG AREA TRANSPORT**

Services Williamsburg and surrounding counties on seven transit routes with Williamsburg Transportation Center as the hub of the system (**259-4093**) or **[www.williamsburgtransport.com](http://www.williamsburgtransport.com)**.

## WILLIAMSBURG...THE FIRST THREE HUNDRED YEARS

In **1699**, the General Assembly of Virginia established the City of Williamsburg as the colony's capital. The new City, formerly known as Middle Plantation, was named in honor of King William III, and home to the College of William and Mary. In 1722, George I granted a royal charter incorporating the City of Williamsburg after the fashion of the English municipal borough.

During the 1700's, Williamsburg developed into a bustling capital city and played a singularly historic role in events leading to American Independence. Then in 1780, the capital of Virginia moved to Richmond, and the Williamsburg area reverted to a quiet college town and rural county seat. In retrospect, Williamsburg's loss of capital city status was its salvation. Many eighteenth century buildings survived into the early twentieth century, when John D. Rockefeller Jr. supported a massive restoration effort.

City Government itself was overhauled in 1932 with adoption of the Council-Manager form of government. All five members of Council are elected at-large, and appoint the Mayor, Vice-Mayor, City Manager, City Attorney, and City Clerk. The City Manager is responsible for administering city government and carrying out policies of City Council. The City celebrated its 300th anniversary in 1999.

*Jack Tuttle*

### STATE AND FEDERAL REPRESENTATIVES

- Governor, **Timothy M. Kaine**, (804) 786-2211
- Lieutenant Governor, **William T. Bolling**, (804) 786-2078
- Attorney General, **Robert McDonnell**, (804) 786-2071
- House of Del., 64th Dist., **William K. Barlow**, (757) 357-9720
- State Senator, 3rd Dist., **Thomas K. Norment, Jr.**, (757) 259-7810
- U.S. Congressman **Robert J. Wittman**, (757) 874-6687
- U.S. Senator **Jim Webb**, (804) 771-2221
- U.S. Senator **John W. Warner**, (804) 739-0247; (757) 441-3079

### CONSTITUTIONAL OFFICERS

- |                              |                        |                 |
|------------------------------|------------------------|-----------------|
| • Commissioner of Revenue    | <b>Judy Fuqua</b>      | <b>220-6150</b> |
| • Treasurer                  | <b>M. Ann Davis</b>    | <b>220-6155</b> |
| • Clerk of the Circuit Court | <b>Betsy Woolridge</b> | <b>564-2242</b> |
| • Commonwealth Attorney      | <b>Nate Green</b>      | <b>564-2277</b> |
| • Sheriff                    | <b>Robert Deeds</b>    | <b>564-2220</b> |

### COURTS

**Courthouse is located at 5201 Monticello Avenue**

- |                           |                               |                 |
|---------------------------|-------------------------------|-----------------|
| • Circuit Court           | <b>Judge S. Powell</b>        | <b>564-2300</b> |
| • District Court          | <b>Judge Colleen Killilea</b> | <b>564-2400</b> |
| • Juvenile/Domestic Court | <b>Judge G. Fairbanks</b>     | <b>564-2200</b> |

### VOTER REGISTRATION

All City residents are in the First Congressional District. The Registrar's Office is located in the Stryker Building, 412 North Boundary Street. Information on the two voting precincts in the City is available by calling the Voter Registrar, **Winifred Sowder**, at **220-6157**.

### BOARDS & COMMISSIONS APPOINTED BY CITY COUNCIL

- Architectural Review Board
- Arts Commission
- Board of Building Code Appeals
- Board of Equalization
- Board of Zoning Appeals
- Colonial Services Board
- Colonial Community Criminal Justice Board
- Finance and Audit Committee
- Housing Authority Board
- Industrial Development Authority
- Library Board
- Peninsula Disability Services Board
- Planning Commission
- Regional Issues Committee
- Williamsburg School Board
- Social Services Advisory Board
- Thomas Nelson Comm. College Board

**Interested in volunteer service on a City Board or Commission? Download an application from the City's website at [www.williamsburgva.gov](http://www.williamsburgva.gov) or call 220-6100.**

**PRINCE GEORGE PARKING GARAGE:** Located on N. Henry Street, this city owned and operated facility provides convenient downtown parking.

# SERVICE DIRECTORY

# WILLIAMSBURG, VIRGINIA

|  |                            |  |                |
|--|----------------------------|--|----------------|
| Animal Control   | 565-0370                   | Marriage Licenses                      | 564-2242       |
| After Hours Emergencies                                  | 253-1800                   | Meals on Wheels                        | 229-9250       |
| Amtrak   | 229-8750                   | Medicaid                               | 220-6161       |
| Better Business Bureau                                   | 531-1300                   | Mosquito Control                       | 220-6140       |
| Building Permits   | 220-6136                   | National Center for State Courts       | 253-2000       |
| Bureau of Vital Statistics<br>(Birth/Death Certificates) | 1-804-662-6200             | Neighborhood Watch Program             | 259-7213       |
| Business Licenses  | 220-6150                   | Passports                              | 564-2242       |
| Cavalier   | 1-800 683-3944             | Planning Department                    | 220-6130       |
| Cemetery-Cedar Grove                                     | 220-6140                   | Poison Control                         | 1-800-552-6337 |
| Child Abuse  | 220-6161                   | Police Department (Non Emergency)      | 220-2331       |
| Virginia Hotline   | 1-800-552-7096             | Post Office                            | 229-0838       |
| City Manager   | 220-6100                   | Public Works & Utilities Department    | 220-6140       |
| City Emergency Management Information                    | 259-7200                   | Quarterpath Park/Gym/Pool              | 259-3760       |
| Code Compliance  | 220-6132                   | Real Estate Assessor                   | 220-6185       |
| College of William & Mary-Information                    | 221-4000                   | Recreation Center - JCC/Williamsburg   | 259-4200       |
| Colonial Mental Health Center                            | 220-3200                   | Recreation Department (Administration) | 259-3764       |
| Colonial Williamsburg Information                        | 229-1000                   | Red Cross                              | 253-0228       |
| Commissioner of Revenue                                  | 220-6150                   | Redevelopment & Housing Authority      | 220-3477       |
| Commonwealth Attorney                                    | 564-2277                   | Salvation Army                         | 229-6651       |
| Court Clerks:  |                            | School System                          |                |
| Circuit  | 564-2242                   | Superintendent's Office                | 253-6762       |
| General District Court                                   | 564-2400                   | Berkeley Middle School                 | 229-8051       |
| Juvenile & Domestic Relations Court                      | 564-2200                   | Clara Byrd Baker Elementary School     | 221-0949       |
| Cox Communication  | 224-1111                   | D. J. Montague Elementary School       | 258-3022       |
| Crime Prevention   | 259-7213                   | James Blair Middle School              | 229-1341       |
| Department of Motor Vehicles                             | 1-800-435-5137             | James River Elementary School          | 887-1768       |
| City Vehicle Decal                                       | 220-6180                   | Jamestown High School                  | 259-3600       |
| Department of Transportation (VDOT)                      | 253-4832                   | Lafayette High School                  | 565-4200       |
| Dog Tags (licenses)                                      | 220-6180                   | Matthew Whaley Elementary School       | 229-1931       |
| Dominion Virginia Power (Electricity)                    | 1-888-667-3000             | Norge Elementary School                | 564-3372       |
| Employment Commission (VEC)                              | 253-4738                   | Rawls Byrd Elementary School           | 229-7597       |
| Finance Department                                       | 220-6180                   | Stonehouse Elementary School           | 566-4300       |
| Fire Department  | 220-6220                   | Toano Middle School                    | 566-4251       |
| Gr. Wmbg. Chamber & Tourism Alliance                     | 229-6511<br>1-800-368-6511 | Sewer Service                          | 220-6188       |
| Hampton Roads Transit                                    | 222-6100                   | Hampton Roads Sanitation District      | 877-2019       |
| Health Department  | 253-4813                   | Sheriff                                | 564-2220       |
| Heritage Humane Society                                  | 221-0150                   | Sign Permits                           | 220-6130       |
| Hospital-Sentara Williamsburg Regional                   | 984-6000                   | Social Security                        | 1-800-772-1213 |
| Human Services   | 220-6161                   | Temporary Assistance to Needy Families | 220-6161       |
| Hunting and Fishing Licenses                             | 259-3778                   | Transit Bus Service                    | 259-4093/4115  |
| Income Tax Information                                   |                            | Trash Collection & Recycling           | 220-6140       |
| State/Local  | 220-6150                   | Treasurer                              | 220-6155       |
| Federal  | 1-800-829-1040             | United Way - Information & Referral    | 229-2222       |
| James City County-Information                            | 253-6600                   | Veterans Claims                        | 825-7893       |
| Jamestown Ferry  | 1-800-823-3779             | Virginia Natural Gas                   | 1-866-229-3578 |
| Library, Williamsburg Regional                           | 259-4040                   | Verizon                                | 954-6222       |
| Bookmobile   | 259-7748                   | Voter Registration                     | 220-6157       |
| Check-Out, Renewals, Fines                               | 259-4060                   | Waller Mill Park                       | 259-3778       |
| Meeting Rooms, Theater                                   | 259-4070                   | Water Service                          | 220-6188       |
| Youth Services   | 259-4055                   | Williamsburg Area Transport (WAT)      | 259-4093/4115  |
|  |                            | York County Information                | 890-3300       |
|  |                            | Zoning                                 | 220-6130       |