

ELECTORAL BOARD CITY OF WILLIAMSBURG, VA
October 6, 2020, 1 PM
Municipal Building: 2nd Floor Small Conference Room

CALL TO ORDER: Chairperson, Pam Legere called the Board to order at 1 PM.

Present: Pam Legere, Chair; Cathie Allport, Vice Chair; Tom Mainor, Secretary and General Registrar, Tina Reitzel.

MINUTES of SEPTEMBER 8, 2020: APPROVED AS corrected and EMAILED

REGISTRAR'S REPORT

- Extremely busy. 1350 voted as of today in person of which 150 are curbside
- Mailed out over 2100 ballots; 918 back as of today.
- Emailed 71 ballots.
- 173 have surrendered their ballots and voted in person
- Plexiglass dividers will be in both polling places (\$2800 for 14 pieces of plexiglass)
- **Elections Officers:** for Matoaka, 18
- **Elections Officers:** for Stryker 18
- **Training:** for Matoaka 10/26; 10/28 for Stryker.
- 2 High School student election pages: 24.2-604 in Election Code
- Meeting with Mark. Website company (Civic Life) to convert and update content on Webpage
- Voting Booths on Tables will be numbered.
- Signs are still being ordered to supplement requirements in Matoaka set-up
- PPE garb and protective material for both precincts is quite adequate.
- For CAP, ballots will be pre-processed beginning 9 AM on 10/ 20, 22, 27, 29 in the large 2nd floor conference room. There will be observers present. One EB member will also be present each day (from 9-4). Opened ballots will be fed into a pre-processing Optical Scanner voting machine. Early voting has its own voting machine. Cathie Allport, Fran Hernance and Cynthia Garmen will pre-count ballots.
- WUMC re-affirms that it is ready and willing for Matoaka precinct presence on Election Day.

OLD BUSINESS

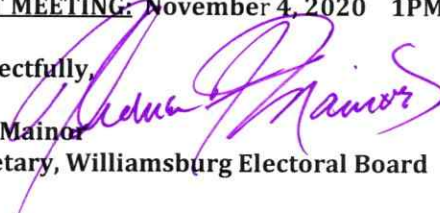
- **VEBA DISTRICT MEETING:** Pam Legere and Tom Mainor attended the Newport News meeting. One issue regarding limitations on the role of EB members on election day at the polls raised issues for further exploration.
- Election Security was discussed. There will be direct contact with police, as well as normal traffic control at each precinct.

NEW BUSINESS

- **Observers:** One person per party in the polling place.
- **FOOD** for November Election Day for Elections Officers: Pam plans Assorted Platters, as in Spring elections.
- **NEW POLL BOOKS:** Need and compatibility of poll books and software discussed. We need 3 total.
- **Nursing Home Voter Applications:** Envoy applications obtained. A number of concerns, Tina is following up. Some issues from Spring Arbor. Follow up is ongoing there as well.

NEXT MEETING: November 4, 2020 1PM Begin Certification of Presidential Election

Respectfully,


Tom Mainor
Secretary, Williamsburg Electoral Board