

**MINUTES**  
**ELECTORAL BOARD CITY OF WILLIAMSBURG, VA**  
**February 4, 2020 1:00 P.M.**

CALL TO ORDER: 1:00 by Chairperson, Pam Legere.

PRESENT: Pam Legere, Chair; Tina Reitzel, Registrar; Cathie Allport, Vice Chair; Tom Mainor, Secretary;

MINUTES of January 7, 2020: Approved as emailed.

**REGISTRARS REPORT:**

- **Legislative Updates:** (attached). Tina updated as of this morning.
- **Officers of Election** list shared. Matoaka is currently not complete
- **Food for March Election:** Pam negotiating with Harris Teeter
- **New Computers** in the Registrar's office. Has produced a number of problems.
- **Candidates for City Council.** 3 so far have provided paperwork: Barbara Ramsey; Caleb Rodgers; Stacey Kerns-Scherer; two more at least are expected.
- **Back-up Generator for Stryker** issue in process
- **Budget to City Council:** Retreat on February 11, presented to Public on March 20, and work session on April 6.
- **Voter Complaint:** Kevin Kerlin. Wanted "credit for voting in Nov. 2017 election". ELECT & Mike Brown from DEM TECH assisted in pulling report on 2017 election. He did not vote in that election (his wife did). This arose from communication from Voter Participation Group mailing to certain voters.
- **Voter equipment standards** currently up to date. Thumb drive up-date forthcoming; Stand-alone computer with only state-generated Election (Box) on it will be required to be purchased solely from the State. Will discuss with Finance for purchase early next year.
- **Discussion of transportation to VEBA Conference** March 21-23. 2 City cars
- **Security Standards** must be written and submitted by April 1, to ELECT.
- **CERA Classes** for registrar certification. Being submitted to City for consideration.
- **Low, low turn-out** on early voting here and in James City County.
- **Voter Registrations:** *Next Gen* from Richmond and others at W&M active. Cathie working with two WM government students to have Flat Hat to publish an article about registering to vote and 2020 elections.

**OLD BUSINESS**

- Tina going to Republican Committee Meeting Feb.26.

**NEW BUSINESS**

- Cathie talked with Barbara Tabb re/ getting together of jurisdictions cities and towns with colleges and universities. Not on the VEBA agenda, as of now.

**NEXT MEETING:** Wednesday March 4<sup>th</sup>, Certification of March 3, Primary Provisionals for Photo-ID issues through Friday Mar 6 at noon.

Meeting Adjourned 2:35 PM

Respectfully,

  
Tom Mainor, Secretary Williamsburg Electoral Board