

MINUTES
ELECTORAL BOARD CITY OF WILLIAMSBURG, VA
August 6, 2020, 1 PM
Municipal Building: 2nd Floor Conf.

CALL TO ORDER: Chairperson, Pam Legere called the Board to order at 1 PM
Present: Pam Legere, Chair; Cathie Allport, Vice Chair; Tom Mainor, Secretary.
MINUTES of JULY 7: APPROVED as read.

REPORT OF GENERAL REGISTRAR

- New Equipment: \$32,000 CARES Act grant, New Poll Books. Total Replacement of 2008 machines. Budget issues will be presented to Administration.
- New Absentee Voting Envelopes mandated by ELECT. Waiting for price quotes. Looks like \$3000 for envelopes alone. Board agrees that public confidence in the absentee /mail-in ballots justifies paying the price. Ordering 9000 Envelopes.
- Disability Law Center "Demand Letter" inquiry asking about ADA Compliance procedures. A Lawsuit filed against the State. No action required from localities.
- As of today, we have 450 completed requests for Absentee/Mail-in Ballots for Nov. 3rd. Neighborhood Associations are asking for Request Applications. Intelligent Bar Code a new requirement, and demands of Vote-by-mail has increased significantly.
- Tina is waiting until the end of August when we expect more complete information before updating the City Registrar Website.
- New EB Official embossing stamp that can be photo-copied is on order.
- New Election Security Standards have a significant price tag for vendors. Costs of Voting Machine Certification annually and other certifications for us are estimated to be at least \$15,000.
- We also need new printer system and copy machine. IT and Mark have been supportive of a new system for the GR office.

OLD BUSINESS

- Annual Training assessments were discussed.

NEW BUSINESS

- August 19th 1PM Meeting at WUMC with pastor and Facilities Manager, Greg Whiteside. Pandemic Election plans and Conduct in accord with Election Pandemic mandates. How to divide entrance, exit and social distancing is a significant challenge.
- Staffing for Precincts 16 plus volunteers for Matoaka; 16 OEs at Stryker as well.
- We have spot on the W&M Website. Needs correction, but important to develop this. A step in the right direction. No new Student Orientation as last year, but we will be on Website. 3rd Party groups will likely be diminished significantly.
- NEWLY PASSED LEGISLATION relative to November was discussed. Other new legislation was reviewed by the GR. (See Attachment*)
- Annual GR Certification requires about 20 hours to complete.
- DROP BOX controversies are challenging previous utilizations. Our Drop Box has been used for a number of years. GR is 1 of 2 persons, GR and Treasurer, who have access.
- L&A TESTING DATE to be determined. 2 Voting Machines for each precinct +six spare.
- Temperature checks for EOs? Pre-processing of Ballots, Party Reps access etc.
- **Pre-Election publicity:** Cathy contacted Greg Granger, WMBG open to interviews and election details. Tina will work with Diana Moorman, James city County

Next Meeting will be SEPTEMBER 8th

Respectfully,


Tom Mainor, Secretary