

MINUTES
ELECTORAL BOARD CITY OF WILLIAMSBURG, VA
September 8, 2020, 1 PM
Municipal Building: 2nd Floor Conf.

CALL TO ORDER: Chairperson, Pam Legere called the Board to order at 1 PM
Present: Pam Legere, Chair; Cathie Allport, Vice Chair; Tom Mainor, Secretary and General Registrar, Tina Reitzel.

MINUTES of AUGUST 6th: APPROVED AS EMAILED

REGISTRAR'S REPORT

- Pre-Processing Dates for CAP: 9 AM are OCTOBER 20, 22, 27 and 29.
- Website Updated: Our city website has been refreshed.
- Ballot Scout Information. This is the ballot tracking system required and supplied by the state.
- L&A Testing scheduled for Friday, September 11 @ 8:30am/ new machines have been received
- Vote By mail request numbers are over 1,600 and climbing rapidly
- Drop Box issues. Discussed by GRs and EBs. We will have one box at the Municipal Building after security issues are resolved. Considered safe, will meet new state requirements, and will be regularly checked.
- Phone line added/ panic button fixed/ new printer
- New envelopes are in hand
- OE status; 47 have so far agreed to serve. Vetting and balancing between the parties will continue
- Signage at polling places and office is still in process. Good sign resources are in place.

OLD BUSINESS

- **Voting Precincts locations:** Fire Department or regular precinct locations is the issue. Discussed pros and cons of regular vs Firehouse. The Electoral Board—after reviewing the plusses and minuses of each choice--concluded that the regular precincts presented fewer drawbacks. Among the issues were concerns re/ left and right turns back onto Lafayette, and the distancing of walk-up voters at the firehouse. In addition, the small size of the Training Room at the FD, which presented crowding at breaks and especially following the election, preparing the count and signing the envelopes.
- Zoom Meeting re W&M student voting information: 9/9 at 2:30 PM. Cathie will take the lead with Rich Thompson. Instruction of students, voter info specific to Williamsburg.
- L&A Testing this Friday 9/11, at 08:30.

NEW BUSINESS

- **VEBA** meeting Thursday in Newport News: Tom and Pam will attend
- Safety precautions for election will be in place. **Signage** for precincts was discussed. EB/GR further discussed additional signs for voter assistance.
- **Elections Officers will be stationed outside** at both precincts.
- **Signs will indicate "Mask Required"**. If a voter refuses, we will provide voting as is normally done with drive-up handicapped voters, using a tent and table for outside-the-poll voting.
- Letters to DP, Gazette, WYDaily, and to WMBG on election security measures.
- **Preprocessing Ballots for CAP** set for 9AM Oct, 20, 22, 27 and 29.
- **Elections Officer Training:** Matoaka Oct. 26, Stryker Oct. 28th
- **Public Comment** Phoebe Kent of the League of Women Voters wishes a copy of today's Minutes since she could not attend today. Will do.

Next EB Meeting will be October 6th.

Respectfully,

Tom Mainor, Secretary

ATTACHED: 2020 CHANGES TO VIRGINIA'S ELECTION LAWS