


**CITY OF WILLIAMSBURG PLANNING DEPARTMENT
2023 ARCHITECTURAL REVIEW BOARD SCHEDULE**

 <p align="center">MONTH</p>	<p align="center">SUBMITTAL DATE Friday – Close of business as noted below to PLANNING DEPARTMENT</p>	<p align="center">MEETING DATE 6:30 P.M. Second & Fourth Tuesday STRYKER CENTER</p>
January, 2023	*December 29, 2022 January 13, 2023	January 10, 2023 January 24, 2023
February	February 3 February 17	*February 13 February 28
March	March 3 March 17	March 14 March 28
April	March 31 April 14	April 11 April 25
May	April 28 May 12	May 9 May 23
June	June 2 June 16	June 13 June 27
July	June 30 July 14	July 11 July 25
August	July 28 August 11	August 8 August 22
September	September 1 September 15	September 12 September 26
October	September 29 October 13	October 10 October 24
November	November 3 November 17	November 14 November 28
December	December 1	December 12 [only one meeting this month]
January, 2024	December 29, 2023 January 12, 2024	January 9, 2024 January 23, 2024

If you have any questions, please call the Planning Department at (757) 220-6130. ***Date changed due to holiday.**

The property owner must sign the application. The applicant must submit one (1) copy of building elevations or proposed changes with proposed colors and materials for the application to be considered complete. If drawings are larger than 11"x14", please provide nine (9) copies. A site plan drawn to scale must be submitted for review for any new buildings, additions, accessory buildings, retaining walls, steps, or other property changes.

The property owner must sign all sign applications. One (1) colored copy of the proposed sign(s) must be submitted for review. Sign dimensions must be to scale and indicate the size of the sign on the drawing. For freestanding or monument sign, the sign's height from grade to the top of the sign must be submitted for review. A site plan must be submitted for freestanding or monument signs indicating their location on the property.

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