

Williamsburg Area Arts Commission
November 3, 2014 Minutes
City of Williamsburg Municipal Building, Second Floor Conference Room

Call to order (Lilly)

Roll Call (all present)

Pledge of Allegiance (all)

Agenda

Adoption of September 22, 2014 Minutes (Branch-Smith—motion; Myers—second)

Old Business

- Draft of statement to include with grant instructions (or in Approved Funding letters) on the importance of on-time Year-End Reports and possible penalties –Branch-Smith

New Business

- WAAC Calendar entries update (Branch-Smith)
- Grant Application timeline (Leek and Blackford)
- Review the process of evaluating the grant applications and what information to have available for the January 5 meeting – all

Liaison Updates

- News from liaison groups – all

Future Meetings

December 11 (Thursday) between 2 – 4 p.m. Not a formal meeting, just WAAC Grant notebook pick-up

January 5 (Monday) 9:00 a.m. – Grant Application Review

Adjourn (Wolfe—motion; Jennings, second)