

# WILLIAMSBURG PLANNING AND CODES COMPLIANCE DEPARTMENT

## Director, Planning and Codes Compliance

***Carolyn A. Murphy***

- Council staff
- PC staff
- Departmental Budget
- Planning Projects
- Comprehensive Plan
- Subdivision Administrator

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## Principal Planner

***Erin C. Burke***

- PC staff
- ARB staff
- BAC staff
- Planning Projects
- Special Use Permits
- Permit/Application coordination

## Zoning Administrator

***Vacant***

- Zoning Administration
- Site Plan Review
- BZA staff
- PC staff
- Planning Projects
- Inspections
  - Zoning
  - Signs

## Administrative Assistant

***Karen Kelly***

- PC, ARB, BZA, BAC staff
- Information requests
- Records Management
- Reports

## Deputy Director of Planning and Codes Compliance

***Matt Westheimer***

- Code enforcement
  - Building
  - Plumbing/gas/mechanical
  - Electrical
  - Plan Review
  - Property Maintenance
  - Erosion/Sedimentation Control

## Codes Compliance Staff

***David Jones***

***John Street***

Combination Inspectors

## Codes Compliance Officer

C. Jason Hazelwood

## Technical Assistant

***Lauri Springsteen***

- Permit issuance
- Information requests
- Records management/Reports
- Property Maintenance notices/records