

Pre-Bid Conference Agenda
City of Williamsburg, Virginia
Invitation for Bids (IFB) 03-4101-18

Street Resurfacing for the City of Williamsburg 2018

March 27, 2018

1. Introductions and Sign-In Sheet
2. Schedule:
 - a. Bids Due: **2:00pm, Tuesday, April 3, 2017** @ Dept. Public Works
 - b. Council Meeting to Award: April 12, 2018
 - c. Pre-Construction Meeting / NTP: End of April 2018
 - d. Paving: Mid-May
 - e. Project Complete: June 30, 2018 (approx. 45 days)
3. PDF of the bid documents available on-line at City Purchasing webpage. There are specific plan sheets showing location of roads described in the Project Specific Provisions, Section 17.
4. Specifications, traffic management, and project specific provisions noted in the complete package. Plan consists of sheets provided in document.
5. Bids must include:
 - a. IFB cover page
 - b. Bid Form – Pages BID-3 to BID-6
 - i. Lump Sum Bid – include words and figures.
 - ii. Acknowledge addenda
 - iii. Include registration
 - c. Bid Bond (5%) – Page BID-7
 - d. Certification Regarding Debarment – Page BID-8
6. Inspections/Role of Engineer:

- a. City has assigned an inspector (Clark Wallace) to project for day to day issues. Jamie Clark is project manager (PM).
- b. After agreement by inspector to percentage complete, pay request goes to PM for approval and payment processing.
- c. Submit shop drawings / product submittals to Project Manager and City Inspector simultaneously. Provide 2 copies plus number required for return. PDF submittals okay via e-mail.

7. Project Description:

- a. Specific streets to be milled & paved according to City's schedule; downtown area near college and South England St (half roadway) not before May 13th.
- b. Three locations of note; Farmers' Market and Community Building are parking lots with multiple islands and striping, as well as bus traffic at the Transportation Center.
- c. Removal and replacement of signal detectors, by others; Second St. & Page St. intersection; Mt. Vernon and Richmond Rd. intersection; Lafayette St.
- d. VDOT project at intersection of Route 199 & Brookwood Dr.; coordinate with VDOT contractor (Henry Branscome, Inc.) within intersection for lane closures.
- e. Repair to curb & gutter will be done by City forces, prior to milling & paving operations if any are necessary.
- f. Special attention to PSP; aggregate shall be washed brown river stone, no RAP or RAS, non-tracking tack coat, removal of bonus increases for density and AC content, and items that are lump sum payments.
- g. Adjustment to utilities will be INCIDENTAL to the contracted work; City has inventoried and fixed any covers, boxes, caps prior to milling & paving operations. Some covers may require special rings (adjustable); American Highway Products rings worked well for odd sizes on previous projects.

8. Questions?