

WILLIAMSBURG
ARCHITECTURAL REVIEW BOARD MINUTES
Tuesday, May 28, 2019

The regular semi-monthly meeting of the Williamsburg Architectural Review Board was held on Tuesday, May 28, 2019 at 6:30 p.m. in Room #128 in the Stryker Center, 412 North Boundary Street, Williamsburg, Virginia.

CALL TO ORDER and ATTENDANCE

Chair Scott Spence called the meeting to order. Present in addition to Chair Spence were Board members Andrew Edwards, Donald Koehler, and Ken Gross. Board Member Michael Stevens arrived at 6:55. Vice Chair David Stemann and Mark Kostro were absent. Staff members present were Principal Planner Erin Burke and Planning Clerk Michele Arthur

CONSENT AGENDA

Chair Spence explained the consent agenda procedure to the audience stating that if an application is in full compliance with the ***Design Review Guidelines***, it is placed on the consent agenda. If no member of the Board has any question regarding the application and concurs that it is in full compliance with the ***Guidelines***, the audience is asked if they are present to discuss any case on the Consent Agenda. If there is no one in the audience present to discuss any item on the Consent Agenda, those applications are approved as submitted and the applicants dismissed without further discussion.

ARB#19-057: Capitol Landing LLC/205 Cary Street – Exterior Change – Trash Enclosure/AP-2 – APPROVED

SIGN#19-018: Wawa/315 Richmond Road – Freestanding & Building/Downtown – APPROVED

SIGN#19-019: eq Cafeteria/1338 Richmond Road – Monument/Corridor – APPROVED

There being no additional questions or comments from the Board or the audience, Chair Spence moved to approve the Consent Agenda. Mr. Koehler seconded the motion which carried by roll call vote of 4-0.

Recorded vote on the motion:

Aye: Spence, Edwards, Gross, Koehler
Nay: None
Abstain: None
Absent: Stevens, Stemann, Kostro

The Board decided to wait on discussing ARB#19-058 to see if a representative would arrive to present the application.

NEW BUSINESS

The Board received a presentation from Garret Miller with Pella Windows and Doors on the new and existing product lines that would be suitable in some ARB Districts. He provided information packages to the Board members and discussed three sample windows.

REGULAR AGENDA

ARCHITECTURAL PRESERVATION DISTRICT

ARB#19-058: Williamsburg Winery/427 West Duke of Gloucester Street – Exterior Change – Patio Expansion

Chair Spence made a motion to table the application as there was no applicant present. Mr. Edwards seconded the motion, which carried by roll call vote of 5-0.

Recorded vote on the motion:

Aye: Spence, Edwards, Gross, Stevens, Koehler
Nay: None
Abstain: None
Absent: Stemann, Kostro

OTHER

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Mr. Spence motioned to approve the minutes for the May 28, 2019 Regular Meeting. Mr. Gross seconded the motion which carried by roll call vote 4-0-1.

Recorded Vote on the Motion:

Aye: Spence, Edwards, Stevens, Gross
Nay: None
Abstain: Koehler
Absent: Stemann, Kostro

There being no additional business before the Board, the meeting recessed at 7:10 p.m.

The Board reconvened the meeting at 8:15 p.m. at Berret's Seafood Restaurant, 199 South Boundary Street to discuss proposed lighting. In addition to Board Members present, the following were also present: Jeff Duncan, Neil Ellwein, Jon Lak, Keith Johnson, John Chevas with the Colonial Williamsburg Foundation, and Jason Shanabarger with Unique Lighting Systems, and Gary Maul with Smith Turf Irrigation.

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The Board discussed changes to the lighting plan since the original meeting on May 14, 2019. They also reviewed the fixture style and placement at various points around the property. The lighting will be a uniform 2700 Kelvins. Ms. Burke reminded the group that the lighting could not spill over to adjacent property or right of way. Mr. Ellwein noted that the four existing light posts will be retained and they are considering other fixture heads to direct the light downward.

There being no additional business before the Board, the meeting adjourned at 8:50 p.m.

A handwritten signature in black ink, consisting of a stylized 'E', a period, and a 'B' followed by a horizontal line.

Erin Burke
Principal Planner