

Previous Addresses (60 months)

Street Address	City, State, Zip	Dates of Residence

Employment during previous sixty (60) months

Company	Street/Mailing Address	City, State, Zip	Dates of Employment

EDUCATION

School	Name and Address of School	Course of Study	Last Year Completed	Did You Graduate?	Diploma/ Degree
High School				Yes____ No ____	
College				Yes____ No ____	
Other (specify)				Yes____ No ____	

Please list specific experience or skills you have utilized in a capacity as a licensed tour guide:

In the past sixty (60) months, have you been convicted of a felony or a violation of any Federal, State or Municipal Law pertaining to the possession, use, or sale of a controlled substance? Yes _____ No _____

If yes, please explain:

Within the past sixty (60) months, have you been convicted of a misdemeanor involving moral turpitude (Lying, cheating, stealing)? Yes _____ No _____ If Yes, please explain below:

PERSONAL REFERENCES (Not Former Employers or Relatives)

Name and Occupation	Address	Phone Number

I hereby give my permission to contact the employers and references listed concerning my prior experience. I hereby authorize and consent the Chief of Police to perform a background/criminal history investigation of myself for purposes of determining my eligibility of obtaining the requested license. I also hereby acknowledge that the facts presented herein are true and correct to the best of my knowledge. I also acknowledge that I have signed the same before a Notary Public. I understand that making any false statements on this application may be grounds for denial of license hereunder.

Signed _____

State of _____

City/County of _____, to wit:

I, _____, a Notary Public in the State and City/County aforementioned declare that I personally know or was provided with sufficient identification of the individual who has signed their name above.

Signed before me this _____ day of _____

Notary Public

Notary Seal

My Commission Expires: _____

Proof of a valid business license of exemption by the Williamsburg Commissioner of Revenue must be presented before a license is issued.

Tour guide examinations will be offered twice a month or by appointment. Test dates can be obtained by contacting Major Janderup at 757-220-6156. A syllabus of study materials are provided online or available for pickup at the police department.

Any questions concerning the completion or submission of this application should be directed to Major Don Janderup at 757-220-6156.

For Office Use Only	
Completed application received on:	_____
Copy of Business License or Exemption Received on:	_____
Background/Criminal History performed on:	_____
Passed	Failed
_____	_____
Test – Yes	No
_____	_____
Passed:	Failed:
_____	_____
Fee paid on:	_____
