

# *The Colonial Williamsburg Foundation*

To feed the human spirit by sharing America's enduring story

September 5, 2019



Mr. Andrew Trivette  
City Manager  
City of Williamsburg  
401 Lafayette Street  
Williamsburg, VA 23185-3617

Dear Mr. Trivette:

Thank you and the city staff for your continuing reviews of Colonial Williamsburg's conceptual plans for creation of a new private plaza on the site of the existing P3 parking lot in Merchants Square.

We believe a new downtown, pedestrian friendly, entertainment and event space with curated, consistent, scheduled and regular experiential and cultural opportunities will invite increasing numbers of local, regional, and visiting audiences to shop, dine, linger, and explore all of downtown Williamsburg.

We also believe access to adequate, well-maintained, and convenient parking is an important requirement for the downtown shopping and cultural experience for visitors to Merchants Square and other downtown establishments.

Consequently, to allow additional time for Colonial Williamsburg to complete a review of potential changes to downtown parking, we request the City Council table until October the following two applications for Special Use Permits submitted by Colonial Williamsburg:

- Request to remove 40 parking spaces from the Downtown Parking District
- Request to construct a private plaza in the block currently used for parking (P3)

We also request that the following remain as an agenda item for the upcoming meeting of City Council: Colonial Williamsburg's request to amend Section 21-2 Definitions by adding a definition for private plaza and Section 21-294(8) by adding private plaza with a special use permit in the Downtown Business District B-1.

Thank you for your consideration of our request. I look forward to hearing back.

Jeffrey A. Duncan

A handwritten signature in blue ink, appearing to read 'Jeffrey A. Duncan', is written over the printed name.

Vice President – Real Estate

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