

The Colonial Williamsburg Foundation

To feed the human spirit by sharing America's enduring story

October 1, 2019



Mr. Andrew Trivette
City Manager
City of Williamsburg
401 Lafayette Street
Williamsburg, VA 23185-3617

Dear Mr. Trivette:

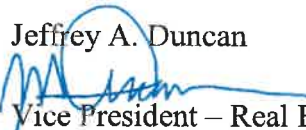
Thank you for our good conversations during the past month as we continued our negotiations around Goodwin Square and downtown parking in Merchants Square.

We appreciate the efforts that resulted in last month's approval by City Council of the definition for a private plaza and the ability to add a private plaza with a special use permit in the Downtown Business District B-1, which was a necessary step in the process.

To allow additional time to complete negotiations we request the City Council table until November the following two applications for Special Use Permits submitted by Colonial Williamsburg:

- Request to remove 40 parking spaces from the Downtown Parking District
- Request to construct a private plaza in the block currently used for parking (P3)

Thank you for your consideration of our request. I look forward to hearing back.

Jeffrey A. Duncan

Vice President – Real Estate
The Colonial Williamsburg Foundation