



**CITY OF WILLIAMSBURG**  
**MEMORANDUM**

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**TO: Mayor and City Council**

**DATE: April 4, 2013**

**SUBJECT: 2013 Asphalt Overlay Schedule, Award of Bid**

The annual asphalt overlay schedule for FY13 was prepared by staff based on field inspections and review of when streets were last overlaid. The project was formally advertised and the following bids based on unit costs were received and opened on March 28, 2013:

1. Branscome, Inc.	\$271,819.75
2. Basic Construction Co.	\$294,598.70

The following streets are included in this year's program:

Matoaka Court  
Mt. Vernon Avenue  
Monticello Avenue  
S. England Street

The bid also includes pavement markings (lines, crosswalks, arrows, stop bars). The work is planned to begin in May and be completed by July.

The total bid is based on unit prices using estimated quantities, therefore the total cost to the City will vary from the total bid submitted as it will reflect actual quantities used to perform the work. There is sufficient money in the FY13 budget to cover the costs of the project.

The low bidder is Branscome, Inc. who is well qualified and has routinely performed asphalt work for the City.

**Staff Contact:** Public Works Director Dan Clayton

**Recommendation:** That City Council authorize the City Manager to execute a contract with Branscome, Inc. for the 2013 asphalt overlay schedule based on unit prices in the amount of \$271,819.75.

  
Jackson C. Tuttle  
City Manager

**II NOTICE OF AWARD**

TO: Branscome, Inc.  
432 McLaws Circle  
Williamsburg, VA 23185

**PROJECT TITLE: City of Williamsburg Street Resurfacing**

The Owner has considered the Bid submitted by you for the above described Work in response to its Invitation for Bids dated March 14, 2013 and Instructions to Bidders.

You are hereby notified that your Bid has been accepted for the Work in the amount of **\$268,778.00**

You are required by the terms of the Bid Documents to fully execute and return **2** copies of the Agreement along with the required Contractor's Performance Bond, Payment Bond, and Certificates of Insurance within **10** Days from the date of this Notice of Award.

If you fail to execute the Agreement and to furnish said Bonds and Certificate of Insurance within **10** Days from the date of this Notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your Bid as abandoned and as a forfeiture of your Bid Security. The Owner will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the Owner. The notice of award shall not be construed as notice to proceed.

Dated this **18** day of **April, 2013**.

City of Williamsburg

Owner

By

Title

  
