

Pre-Bid Conference Agenda

Cleaning, Repairing, and Painting Of
Jamestown Elevated Water Storage Tank,
Magruder Elevated Water Storage Tank, &
City Shop Ground Storage Reservoir
February 27, 2014

1. Introductions and Sign-In Sheet
2. Schedule:
 - a. Bids Due: **2:00pm, March 19, 2014** @ Dept. Public Works
 - b. Council Meeting to Award: April 10, 2014
 - c. Pre-Construction Mtg / NTP: Early May 2014
 - d. City Shop Tank – May-June
 - e. Jamestown Tank – No earlier than June 1, 2014
 - f. Magruder Tank – No earlier than July 1, 2014
 - g. Contract Completion: 180 Calendar Days – Early October 2014
3. Plans and specs available from City Public Works for \$20.00. PDF of plans and specs available on-line at City Purchasing webpage (but please call in and register with Public Works).
4. Bids must include:
 - a. IFB cover page
 - b. Bid Form – Pages 102-11 to Bid 102-17
 - i. Lump Sum bid by item.
 - ii. Award based upon Total Base Bid – include words and figures on page 102-13. Actual sum of lump sum prices (in words) will govern over total listed.
 - c. Bid Bond (5%) – Page 102-18
 - d. Certification Regarding Debarment – Page 102-24
 - e. Certification of Compliance with Immigration Laws and Regulations – Pages 102-25 to 102-26
 - f. Questionnaire – Pages 102-19 to 102-23 => UPON REQUEST
5. Time of day restrictions
 - a. Comply with City of Williamsburg Noise Ordinance (7:00am – 7:00pm)
 - b. Normal daylight working hours shall be 8:00 a.m. to 6:00 p.m., M-F. (pg. 105-6).
6. Project Description
 - a. City Shop Tank
 - b. Jamestown Tank
 - c. Magruder Tank

7. Inspections/Role of Engineer

- a. City to assign an inspector (Clark Wallace) to project.
- b. Quinn Consulting will be inspecting welds and coatings and other items as the Engineer of Record and on-site inspector.
- c. Submit shop drawings to City Engineer and Inspector simultaneously.
- d. After agreement by inspector(s), pay request goes to City Engineer for approval. Lump sum items based on % complete for pay period.

8. Safety

- a. Safety is number one concern.
- b. Valves will only be operated by City personnel.
- c. Coordination required for altitude valve replacements on elevated tanks.

9. Questions