

## **Pre-Bid Conference Notes**

Williamsburg, Virginia

February 27, 2014

1. City of Williamsburg representative, Aaron Small, opened the pre- bid meeting by distributing a sign in sheet, general data sheets and drawings for the three tanks, and a meeting agenda outline. Copies are attached for general distribution.
2. Mr. Small went over the full schedule for the bidding process and for the coatings project for all three tanks.
3. He stressed that while the rehab schedules for City Shop Tank and Magruder Tank were flexible for project startup, the Jamestown Tank startup time of no earlier than June 1, 2014 was not negotiable due to consumer usage and waiting for antenna carriers to remove their in-place systems.
4. He reiterated the bidding process and bid packages package documentation requirements. Refer to the agenda for details.
5. He went over to the project requirements for time of day restrictions as they relate to the City noise ordinance especially for the Jamestown Tank. City Shop Tank and Magruder Tank are not located adjacent to residential areas but contractors should endeavor to keep noise to a minimum. Magruder tank is physically located in York County so must comply with their requirements.
6. He described the role of the inspectors. Clark Wallace will be the City's inspector for general project coordination and Quinn Consulting will have inspectors assigned to the tank for coating and welding inspections.
7. The selected bidder must still comply with the project specification requirements for containment of interior and exterior coatings operations. The selected bidder will be responsible for preventing the containment of coating materials removed from the tank due to surface preparation activities as well as paint contamination of surrounding buildings, residences , cars, etc.
8. Mr. Small also mentioned that the City would be replacing the altitude valves on the two elevated tanks after the vault hatches are replaced and the existing coatings removed but prior to the pipe coating. The valve replacement will need to be incorporated into the contractor's schedule.

### Attachments:

1. Pre-bid conference agenda (2 pgs)
2. Pre-bid conference attendees (1 pg)
3. Tank data sheets from 2013 inspection reports (6 pgs)
4. Available drawings (9 pgs)

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### Contractor Questions:

1. Can project work week requirement of Monday through Friday be extended to weekend operations such as Saturday?

*Not without prior approval by the City. It is not expected that weekend work will be permitted as the City does not have the staff to provide for weekend oversight on an extended basis.*

2. Can full abrasive blast operations be performed on interior wet surface deficiencies instead of power tool cleaning or vacuum blasting as shown in the project specification?

*Yes. The selected contractor will be responsible for any damage to the interior coating system from abrasive blast ricochet or errant operational moves due to their work.*

3. Can the project not begin until after July 1, 2014? Can I do them all at one time?

*The City is flexible on project start dates within the limits outlined in the specifications. It is expected that the City Shop or the Magruder Tank will be recoated first, followed by the Jamestown Tank after June 1<sup>st</sup>. The third tank may have to be delayed until after July 1, 2014 depending on the project budget. The project needs to be complete prior to cold weather in the fall of 2014 and absolutely no later than December 1, 2014. Operational issues may also influence the contractor's schedule, as only one tank can remain offline for recoating at any given time. Some flexibility may be afforded if two tanks must be taken offline for a short period subject to demands.*

4. Where are the tanks located?

*The tanks are all located in Williamsburg, VA 23185 at:*

- a. Jamestown Tank: 227 Woodmere Dr. -  
<https://maps.google.com/maps?q=37.252015,-76.729185&num=1&t=h&z=20>
- b. City Shop Tank: 401 Lafayette Street -  
<https://maps.google.com/maps?q=37.276988,-76.711126&num=1&t=h&z=20>
- c. Magruder Tank: 206 Hubbard Lane -  
<https://maps.google.com/maps?q=37.269035,-76.674348&num=1&t=h&z=20>

*Should bidders wish to visit any of the sites, please contact Mr. Aaron Small at 757-220-6140 to make an appointment.*